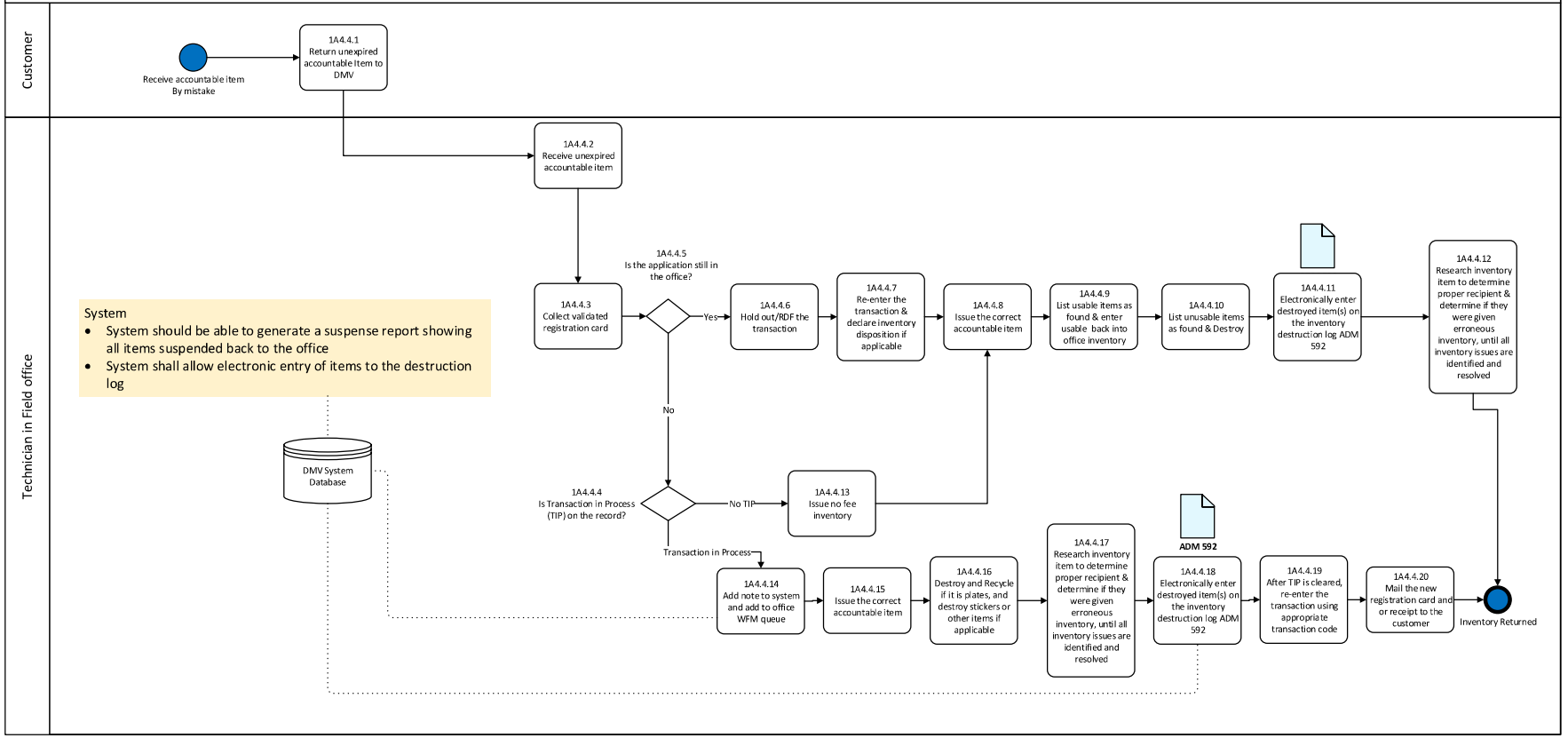
ID	Business Focus Area(s)	Requirement
	CONTROL CASHIERING – MANDATORY OPTIONAL REQUIREMENTS	
FR 27		The Solution must provide the functionality to integrate all control cashiering, invoicing, and payment functions into the Oracle AFS. Control cashiering functions include: 1. Workday Set Up – activation of office and authorize technicians 2. Retail Cash drawer management (opening, closing, auditing, balancing) 3. Integration with industry-standard Point-of-Sale (POS) solution (Currently DMV uses Clover) 4. Accounting back office integration similar to industry standard ERP 5. Inventory Management (accountable items such as Stickers, Plates, Permits, etc.) 6. Cashiering Reports (production statistics, inventory reports, deposits, fee waivers)
FR 28		The Solution must provide automated fiscal tools for cashiering and banking workflow to improve efficiencies, including functionality to activate and balance control cashiering processes.
FR 29		The Solution must provide the functionality to account for monies collected by the employee(s)and to monitor cashiering records
FR 30		The Solution must provide the functionality to account for money sent to financial institutions.
FR 31		The Solution must provide the functionality to balance (settle) the money against the daily collection totals (sales slip) for an employee.
FR 32		The Solution must provide the functionality to balance (settle) the office money against the sum of all employees' daily totals, and account for discrepancies
FR 33		The Solution must provide the functionality to perform the accounting activities required to reconcile out of balance financial transactions of employee(s) and office(s).
FR 33.1		The Solution must provide the functionality to make corrections, document and resolve discrepancies and produce audit reports reflecting all actions taken to resolve issues.
FR 34		The Solution must provide the functionality to manage the work date(s) for office(s) and employee(s).
FR 35		The Solution must provide access to an employee's daily transaction record(s) to do the following: • Review work • Make keying corrections • Withhold a transaction from the clearing (place on hold for corrections by employee) • View transaction • Sort the transactions
FR 36		The Solution must provide the functionality make payment adjustments, voiding erroneous transactions and Automated Receipts.
FR 37		The Solution must provide the functionality to manage DMV industry/business customer files at the DMV office/unit level to: • Create Customer Cross Reference • Browse • Modify • Archive
FR 38		The Solution must provide the functionality to manage the Bundles at the office/unit level that need to be processed: • Browse • Modify
FR 39		The Solution must provide the functionality to manage each station, printer, form type, and printing location at the office/unit level with the functionality to: • Activate/Deactivate station • Browse stations/printers • Modify
FR 40		The Solution must integrate with DXP PaaS Salesforce and utilize single sign on technology for user identification, authentication and the role authorization that is maintained within the PaaS solution
FR 41		The Solution must integrate with DXP SaaS Salesforce and utilize single sign on technology for user identification, authentication and the role authorization that is maintained within the SaaS solution
FR 42		The Solution must provide the functionality to utilize the DXP role-based access provided within Salesforce.
FR 44		The Solution must provide audit records that associate user identifiers to the office that they are working from in order to track all transactions at the office level.
FR 46		The Solution must provide the functionality to ensure that all transaction types used in office transactions are specific and not general/miscellaneous, with the ability to override a transaction type only with management-level role permission.
FR 47		The Solution must provide the functionality to manage asset inventory at the warehouse, office, and workstation.
FR 48		The Solution must provide the functionality for each office to transmit work to Headquarters Central and request reports: • Scheduled • On demand

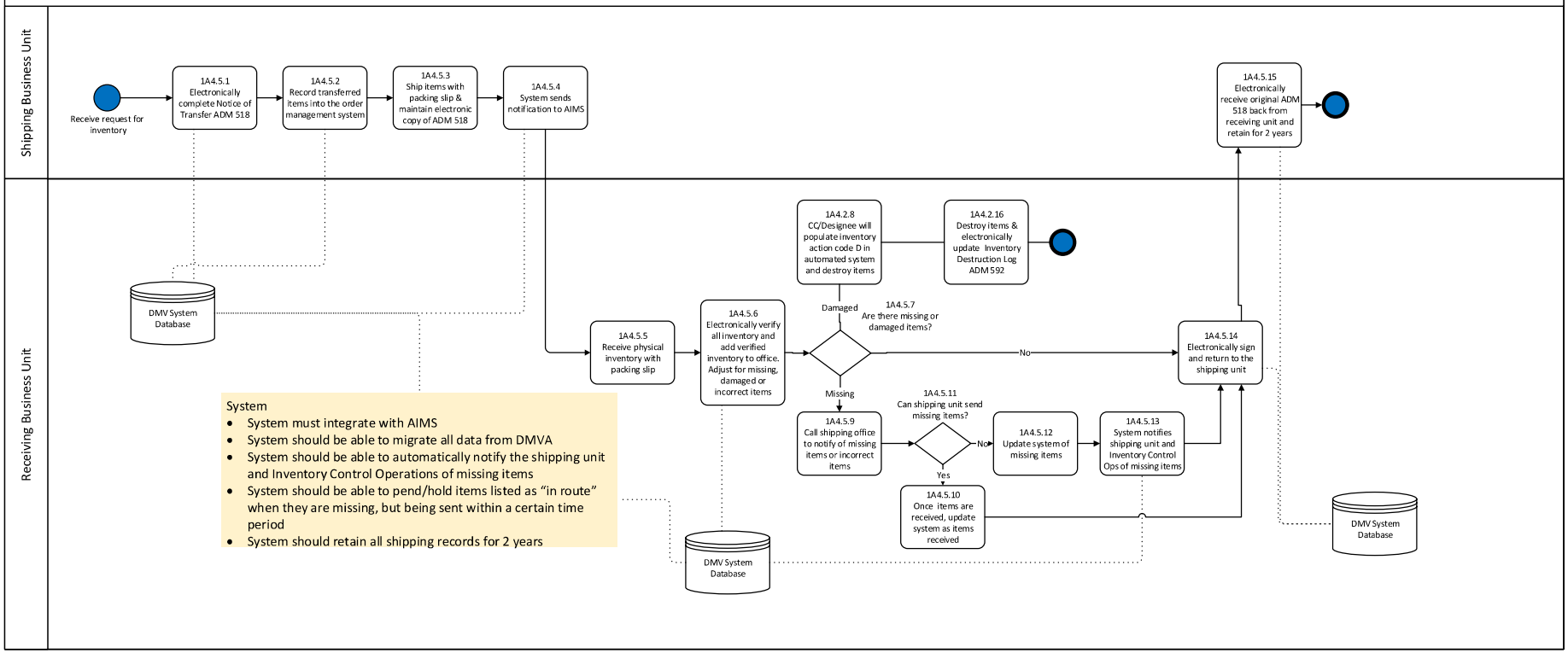
	GENERAL FUNCTIONAL REQUIREMENTS	
	FR 77	The Solution must provide the functionality to adjust fees and **issue refunds**.
	FR 80	The Solution must allow maintenance of user access and workflow authorization by designated administrators.
	FR 85	The Solution must be able to maintain inventory and track the issuance of indicia – hard plates.
	FR 91	The Solution must track permits, DMV personnel, and external staff, and have the ability to compile complex reports, including staff hours/production, licensee activity, and staff access.
	NO FR	Bridging - DL, DPP (SF - DLT?), OL (SF-DLT?), MCP, PFR/IRP
	FR 47	Inventory Mangement - Load, Distribute, Reconcile
	FR 47	Inventory Management - Intergration, Issuance and Notification

Return of Inventory by Customers To-Be



Inventory – Returned by Customer
Description: The purpose of this process is to document the process of inventory being returned to the DMV by a customer. Version: 1.0 (10/19/2021) Author: Infinite Solution Inc.

Transfer of Inventory Between Offices To-Be



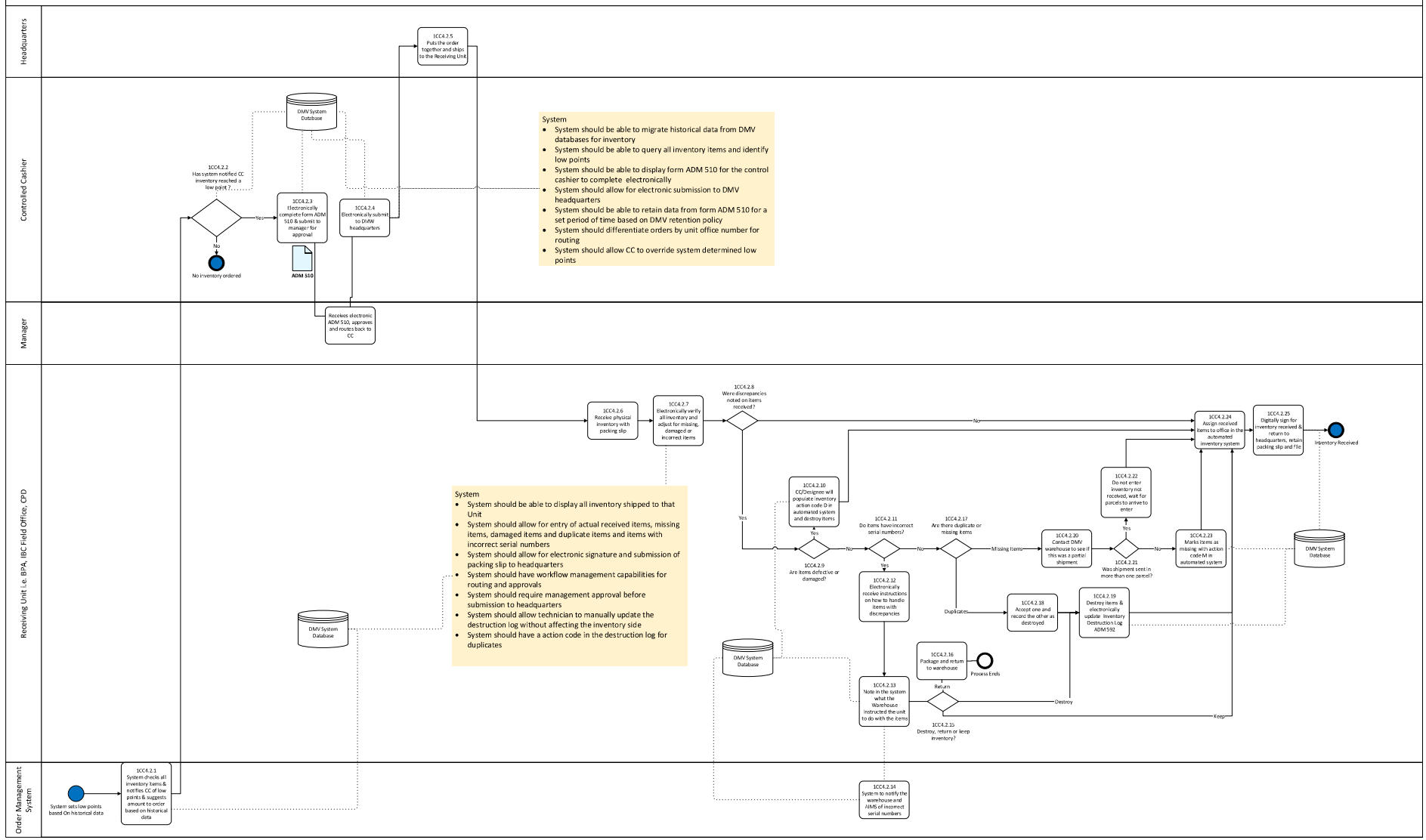
Inventory – Transfer Between Offices

Description: The purpose of this process is to document the transfer of inventory between DMV offices.

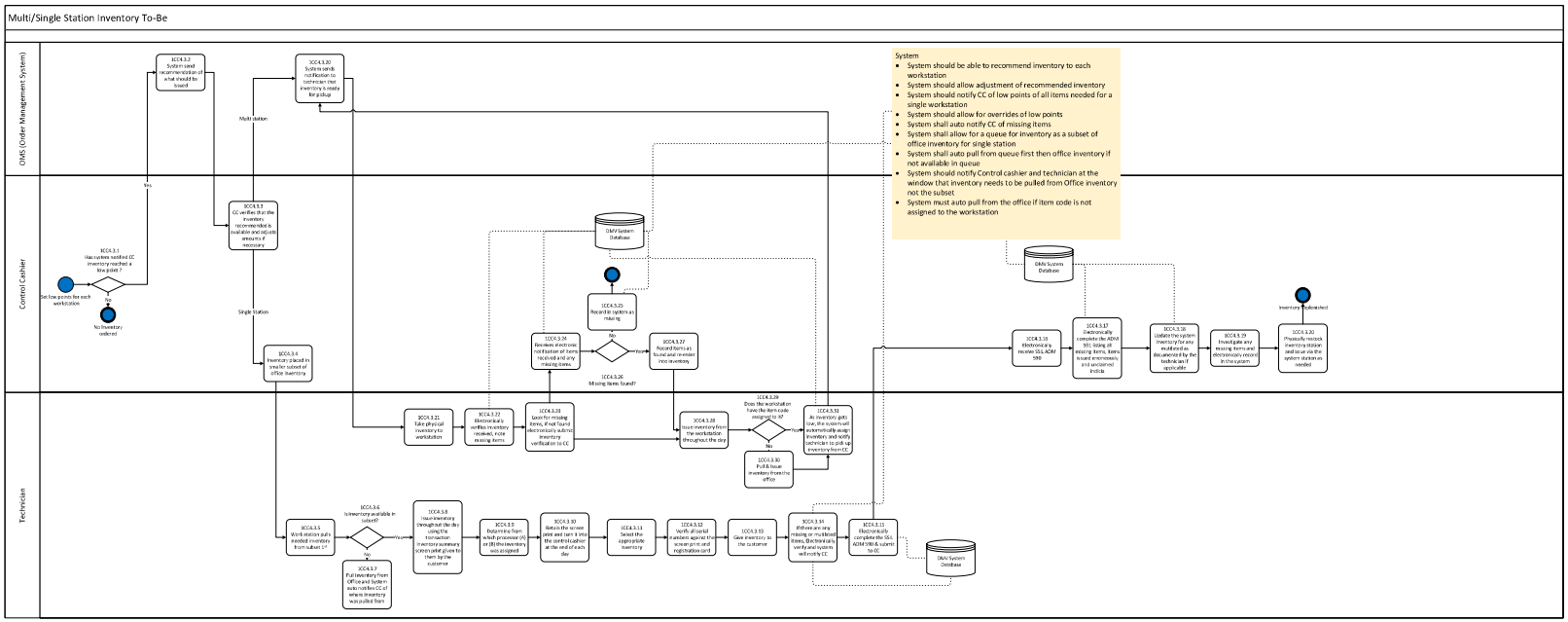
Version: 1.0 (11/19/2021)

Author: Infinite Solution Inc.

Order & Receipt of Inventory To-Be



Inventory – Ordering and Receiving
Description: The purpose of this process is to document the ordering and receipt of inventory to DMV offices Version: 1.0 (11/19/2021) Author: Infinite Solution Inc.



1CC4.3 Inventory – Multi & Single Station Replenishment
Description: The purpose of this process is to document the replenishment of multi and single station inventory at DMV offices. Version: 1.0 (11/19/2021) Author: Infinite Solution Inc.